



Bristol  
Grammar  
School



Life changing

## Job Description

LAMDA Teacher

Bristol Grammar School: a company limited by guarantee, company number: 5142007  
Registered Office: University Road, Bristol, BS8 1SR. Registered Charity Number: 1104425

# Job Role Specification

**Post:** Part-time Visiting LAMDA Teacher

**Line Manager:** Director of Drama

**Anticipated start date:** September 2021

## Outline of Department

The School prides itself upon the quality of its provision for the Performing Arts: Dance, Drama and Music, and upon the depth of opportunity afforded its students, and sees engagement with the Performing Arts as a vital part of students' holistic education. This includes the 1532 Performing Arts Centre which opened in 2016 and represented a major financial commitment by the School to develop our Performing Arts provision. It is used extensively for learning and for performances. It includes a 200+ seater theatre, a drama teaching space, dance studio and three dedicated music teaching rooms, ten practice rooms of various sizes, a recording studio, and a Recital Hall which will seat an audience of about 100.

**The Drama Department** at Bristol Grammar School has been in existence since 2000. It is a popular subject with students; all Year 7 and 8 have Drama once a week. It is offered at GCSE, A Level and IB. We take the OCR GCSE specification and Edexcel A Level Drama and Theatre. IB is offered at both standard and higher level.

We have been running GCSE Drama since 2005, but for A Level we have a much longer history. 80% of students since the inception of the course have achieved an A\* to C grade, and we have always had students gaining 100% in the practical units. There are some very talented individuals at BGS and we aim to give them every opportunity to thrive. One of the key ways we do this is through attending a wide range of professional Drama. We frequently make good use of the Bristol Old Vic Tobacco Factory, but do also like to go further afield to Bath, Stratford, Cheltenham, London and other performance spaces as occasion demands. The department has eclectic tastes, taking in everything from mainstream musicals to more unusual physical theatre and performance art pieces. There have been a number of tours to the Edinburgh Festival for Sixth Form students, the most recent being in 2018 'Eurydice' and 'Shouty Arthur!'.

School Drama at BGS is very strong. The major school production in the Autumn Term is always an impressive event; recent productions include Peter Pan, School of Rock, Beasts and Beauties, Guys and Dolls, a promenade adaptation of Alice in Wonderland, Grease, Blood Brothers, and Romeo and Juliet. We also run Bristol Schools Theatre Festival where pupils perform a mixture of theatrical styles, sharing their work with other local schools. In the Summer Term we run a Performing Arts activity day where pupils work to produce a 'performance in a day'. There are also various Drama clubs on offer to pupils.

There are six Houses at BGS, and this provides another opportunity to be involved in Drama. We run a House Drama competition, with 10 minute plays written, produced, directed and performed by the students and then judged by a former student with a career in the Performing Arts industry. We have a Drama outreach programme which involves our students performing and running workshops for local primary schools. The School also has its own Stage Crew, a body of older students who are responsible for building sets, rigging and operating lights and producing sound effects. This is a dedicated team drawn from a wide representative of the student body and works in collaboration with our AV team for the absolutely essential, smooth operation of any production. The Drama department has extremely close links with the crew: the successful applicant will be expected to work with Stage Crew and any experience in this field is very desirable although not essential. We also run various Drama clubs that cater for the different year groups.

Currently over 60 students across the whole school, from Infant to Sixth form, are working towards their LAMDA examinations. We already have one LAMDA teacher in the Drama department but we are now in need of more. Parents apply for lessons through the School, who pass their details onto the Visiting LAMDA Teacher. This post is self-employed, but the teacher is still responsible to the Director of Drama for the quality of their provision.

## Purpose of the job

To teach LAMDA to pupils from both the Junior School and Senior School, delivery of one-to-one and small group teaching which has guided young people successfully to the LAMDA examinations.

## Duties and Responsibilities

The successful candidate will be expected to plan and deliver one-to-one or small group lessons in preparation for LAMDA examinations in accordance with the needs of the School,

- To teach pupils of all ages and varying ability levels
- To communicate effectively with parents
- To prepare pupils effectively for examinations
- To communicate and interact appropriately with other staff
- With the assistance of the Performing Arts Administrators, organise a timetable taking into account the necessary rotation
- To write bi-annual reports on pupils in an appropriate and encouraging fashion
- Conforming to the School's Code of Conduct.
- Adherence to the School's safeguarding procedures

This job description is not necessarily a comprehensive definition of the post. It may be subject to modification or amendment at any time after consultation with the holder of the post.

All teachers at BGS commit themselves to contribute fully to the life of the School in and outside the classroom. In addition to being an energetic and enthusiastic teacher, the person appointed will also be expected to make a contribution to Drama activities which can include running a club or involvement in a School production.

# Candidate Specification

## Key

- L Assessed through application form, references, letter of application  
 I Assessed at interview

There are certain **essential criteria** that we would expect a candidate to possess.

A highly skilled and competent teacher who is energetic and totally committed to the ethos of the School and department	L	I
Experience of preparing pupils effectively for LAMDA examinations	L	I

The following list outlines the further qualities, skills and experiences that the selection panel will be keen to explore with candidates. It is understood by the panel and – we hope – by prospective candidates, that no single person will fulfil every criterion. We encourage candidates who do not “tick every box”, therefore, to apply nonetheless and to be open during the selection process about those areas in which they would wish to develop their skills and experience further.

Have experience of teaching KS3, KS4, KS5	L	
Be a graduate in Drama or a closely related discipline	L	
An enthusiastic and approachable nature		I
A sense of humour and an optimistic, resilient style when faced with pressure		I
The ability to develop good working relationships with all members of the School community	L	
A well organised and resourceful approach to their work and have the ability to meet deadlines	L	I
Be able to create a challenging and effective learning environment for all students	L	I
Plan a sequence of engaging lessons that builds on previous learning, with clear objectives and that encourages student progress and a sense of adventure		I
Commitment to the ethos and holistic education provided by BGS and to the maintenance of BGS as a leading independent school	L	
Ensure that a range of teaching strategies are used that enables all learners to be highly motivated, enthusiastic and respond positively to challenge and high expectations	L	I
Use assessment data to challenge and motivate students of all abilities and inform future planning and targets	L	I
An up-to-date knowledge of teaching and training initiatives that can be used to enhance learning. (ICT literacy: iPads, software for recording and analysing students’ performance)	L	
Be able to communicate well with children and young people and in particular be prepared to demonstrate: <ul style="list-style-type: none"> <li>● Motivation to work with children and young people</li> <li>● Ability to form and maintain appropriate relationships and personal boundaries with children and young people</li> <li>● Emotional resilience in working with any challenging behaviour</li> <li>● Professional attitudes to use of authority and maintaining discipline</li> <li>● Understanding of safeguarding and promoting the welfare of young people</li> </ul>	L	I

# Hours and Benefits

## Working Hours

Initially 10.5 hours per week, the exact schedule to be agreed on the basis of the School's need. The number of hours may change with the demand for LAMDA lessons.

Pupils will generally expect a lesson once a week during term-time, which will be scheduled to fit within the normal school day in line with other timetabled commitments.

There is no provision for lessons outside of school term.

## Salary

Visiting Drama Staff are self-employed, and invoice parents of pupils direct.

## Car Parking

No car parking is provided during term time.

# Equal Opportunities

The School is an equal opportunities employer and is committed to equality of opportunity for all staff. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

# Application details

To apply please visit our website, [employment opportunities section](#). On the role's specific page there is a 'Apply now' button which will take you into the online application process

**The closing date for applications is Sunday 01 August 2021.**

**Interviews are will be planned for the last week in August.**

***Bristol Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. In accordance with our Child Protection Policy we are unable to process applications without a fully completed application form. The post is exempt from the Rehabilitation of Offenders Act 1974. All convictions, cautions and bind-overs, including those regarded as 'spent' must be declared when applying. The applicant may post such a declaration in an envelope marked 'Private & confidential for the Headmaster' which will only be opened should the candidate be shortlisted. The successful applicant must obtain List 99 clearance and DBS (Disclosure and Barring Service) clearance at enhanced level.***